

## Viatos

### The solution for travel cost management

The travel cost specialists from Viatos GmbH have been developing innovative and individual solutions for travel management in private companies and public institutions for two decades. FIRST Business Travel customers also benefit from the cooperation with Viatos and the web-based travel cost solution.

## Minimum effort – maximum benefit

Streamline your business travel processes with Viatos and reduce your indirect (travel) costs. The entire process chain is seamlessly recorded and managed: from travel planning and approval, to booking, travel expense accounting and data transfer to other systems. Multiple entries are prevented and the error rate is minimised.

Thanks to the sophisticated, differentiated roll and rights concepts as well as adjustable, rule-based workflows, complex application and approval processes can take place as well. The mobile application (Viatos app) enables approval via smartphone – regardless of time and place.

Business travel is always processed efficiently and cost-effectively in accordance with the valid laws and regulations as well as the provisions of collective bargaining agreements and company-specific travel guidelines. All relevant internal IT systems, such as personnel and financial accounting, financial control, register and travel archive can be connected to Viatos through interfaces. There is also the option of integrating the travel office in to the accounting process. Viatos reliably creates a technical connection between travellers, travel manager, controller and travel agency.



### The advantages of Viatos

- Consideration for company travel guidelines
- Attention to tax-related travel cost laws
- Presentation of multi-level approval processes
- Acceleration of approval processes through manager app
- Provision of interfaces to upstream and downstream systems
- Automation through AirPlus interface
- Connection to Amadeus booking system AeTM
- Employee acceptance due to intuitive user interface in browser

